**Alternative Learning Environment**

**Placement Conference Decision Form**

Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ID # \_\_\_\_\_\_\_\_Grade \_\_\_\_ AGE\_\_\_\_DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ R\_\_\_G\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ 504 or SPED \_\_\_\_ \_\_\_\_

**SCHOOL Date of Placement Y N**

**ALE PLACEMENT TEAM \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_**

**Name: MEETING DATE Position:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SCHOOL ADMINISTRATOR**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SCHOOL COUNSELOR  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CLASSROOM TEACHER (Current Educator Assigned to Student)  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PARENT OR GUARDIAN   
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ALE REPRESENTATIVE  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ STUDENT**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 504,SPED, External Support, Probation Officer, Relative, etc.)**

Parent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact: \_\_\_Attempted \_\_\_Made Date:\_\_\_\_/\_\_\_\_/\_\_\_\_ Contact Method: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact: \_\_\_Attempted \_\_\_Made Date:\_\_\_\_/\_\_\_\_/\_\_\_\_ Contact Method: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact: \_\_\_Attempted \_\_\_Made Date:\_\_\_\_/\_\_\_\_/\_\_\_\_ Contact Method: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Describe the current reason for referral: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Placement Considerations: Student exhibits two (2) or more of the characteristics listed below**.

**Include supporting documentation if applicable.**

\_\_\_\_\_Single parenting \_\_\_\_\_Drop out from school

\_\_\_\_\_Personal or family problems or situations \_\_\_\_\_Recurring absenteeism

\_\_\_\_\_Mental/physical health problems \_\_\_\_\_Abuse: physical, mental or

sexual

\_\_\_\_\_Frequent relocation of residency \_\_\_\_\_Homelessness

\_\_\_\_\_Inadequate emotional support \_\_\_\_\_ Disruptive Behavior

\_\_\_\_\_Pregnancy

\_\_\_\_\_Ongoing, persistent lack of attaining proficiency levels in literacy or mathematics.

Were Mental Health Services discussed? YES\_\_\_\_\_ NO \_\_\_\_\_

If discussed, what was the outcome of discussion? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_ Student will be placed in the ALE

\_\_\_\_\_\_\_ Student will not be placed in the ALE

If the student is being placed in the ALE, the following information shall be sent to AE upon entry:

\_\_\_ Discipline Record \_\_\_IEP (If applicable) \_\_\_ Latest Quarterly & State test results \_\_\_ Test Scores

\_\_\_ Attendance Record \_\_\_ 504 Plan (If applicable) \_\_\_ Current Grades \_\_\_ Documented Interventions

\_\_\_ Class Schedule \_\_\_ AIP (If applicable) \_\_\_ Emergency Contact Information

**Alternative Education Vision Statement**

A formal statement that expresses the aspirations and goals of an organization

Example

“To create a community of learners that develops the untapped potential of at-risk students.”

**Alternative Education Mission Statement**

How to write a Mission Statement

Who are you and what do you stand for?

Who is your customer/client?

What do want to do for your client?

How are you going to serve your client?

What will be the end result?

Example

“The mission of Razorback Alternative Education Program is to

provide a safe, supportive learning environment with opportunities

for each student to develop the skills and knowledge to become

a responsible, successful citizen.”